



**Department of Purchasing
100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762**

December 6, 2021

To All Interested Parties:

**Subject: Request for Proposal – Food Truck for Suffolk Public Schools
Addendum 1**

QUESTION: For the gas flat top grill, is there a minimum or ideal size you would like included? Typically, these units are available in increments of 12”.

ANSWER: 24” is the preferred size

QUESTION: For the gas oven, would this be a range oven with burners on top? Or would you prefer a convection oven where it is upright and operable while standing?

ANSWER: Range on top

QUESTION: For the prep table, these refrigerator units are typically available in 27”, 36”, or 48”. Do you have a minimum or ideal size you would like included?

ANSWER: Ideally, a 36” refrigerator

QUESTION: Would you like delivery to Suffolk, VA included?

ANSWER: Ideally, yes, we would. However, we would prefer to have the option to pick up if the cost of delivery is cost prohibitive.

QUESTION: If there are any other questions from other bidders, would you be sending the addendum via email? If not, can you please confirm where any addendums can be found?

ANSWER: Questions and answers will be answered by way of addendums posted to the EVA and Suffolk Public Schools website. The EVA page where the notifications are posted can be found here:

https://mvendor.cgieva.com/Vendor/public/ADVSODetails.jsp?Details_Page=ADVSODetails.jsp&DOC_CD=RFP&DEPT_CD=L179&BID_INTRNL_NO=1535&BID_NO=1535&BID_VER_S_NO=1

The deadline for questions is Thursday, December 9, 2021 by no later than 5:00 PM. An addendum will be issued with any questions and answers.

This addendum can be signed before or after the receipt of the proposals.

Addendum 1 Acknowledged:

Sent by: 
Anthony W. Hinds CPPB
Purchasing Manager